

Role and Responsibilities of the School Designated Safeguarding Lead

The School Designated Safeguarding Lead (DSL) is the first point of contact for any member of the school staff who has a concern about the safety and well-being of a pupil.

The DSL for Brynteg is Carrie Slade.

The school also has two Deputy Designated Safeguarding Leads who are the first point of contact in the absence of the DSL to avoid any unnecessary delays in responding to a child/young person's needs.

The DDSLs for Brynteg School are Ryan Davies (Headteacher) Lauren Mackie (Deputy Headteacher) Edward Rees (Assistant Headteacher) and Linda Lewis (Governor - Safeguarding) A list of these contacts are available on our website.

The DSL and Deputies are required to undertake child protection training every two years and should supplement this training by attending all relevant workshops/training activities which are provided by local authority's Education Engagement Team, Central South Consortium and so on.

Requirements

- To have the skills and ability to identify signs of abuse.
- To know how to refer concerns to the appropriate investigating agencies.
- Maintain detailed and accurate written records of child protection concerns and ensure they are kept securely.
- Offer support, advice and give a level of expertise to all members of the school staff team.
- Ensure that all staff have access to and understand the school Safeguarding/Child Protection Policy.
- Ensure that Child protection training is part of the induction for all new staff in the school and that they are also linked into any relevant training, initially this may be web-based distance training.
- Be responsible with the Head teacher for the annual review and update of the School Safeguarding Policy and the presentation of this to the Governing Body.
- Ensure that a copy of the School Safeguarding/Child Protection Policy is available for any parents/carers who request to see it.
- Ensure that all relevant safeguarding/child protection information is available on the school's website
- Contribute to the Child Protection Conference and Core Group processes by either attending or ensuring the relevant member of staff attends. Provide (or supervise the production of) written reports as required in an appropriate and timely manner.
- Ensure that the Head teacher is updated on a regular basis about all issues and child protection investigations.
- Ensure that relevant safeguarding files are copied and forwarded appropriately when a child/young person transfers to another school.
- Be part of the team who review and monitor any causes of concern relating to pupils which are raised in school.
- Provide an overview in terms of appropriate information sharing across various other groups (e.g. Team Around Brynteg, Team Around the Year and so on).

Contact details:

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| • Carrie Slade | DSL | carrie.slade@bryntegschool.bridgend.cymru |
| • Ryan Davies | DDSL | ryan.davies@bryntegschool.bridgend.cymru |
| • Lauren Mackie | DDSL | lauren.mackie@bryntegschool.bridgend.cymru |
| • Edward Rees | DDSL | edward.rees@bryntegschool.bridgend.cymru |
| • Linda Lewis | DDSL | Linda.Lewis@bryntegschool.bridgend.cymru |