

Appendix A: Lettings & Hire Scale of Charges and cancellation charges

Venue	Usage	Price range	Remarks
Sports Hall	5 a side football, basketball	£40 (under 18s) - £50 (Adult)	The Sports hall is periodically used for exams and parents evenings and as a consequence will not be available for hiring's.
	netball, cricket, hockey		
	Athletics, larger keep fit sessions		
Lower boys or Lower girls gyms	5 a side football, basketball	£35 (under 18s) - £40 (Adult)	
	netball, keep fit.		
Rugby pitch (grassed)	Outdoor sports	£50 per game or session	Based on a 2 hour slot, using one pitch.
Football pitch (grassed)	Outdoor sports	£50 per game or session	Based on a 2 hour slot, using one pitch.
Red gravel	Hockey	£50 per game or session	Based on a 2 hour slot, using one pitch.
Tennis courts x 3	Tennis, netball	£50 per game or session	Based on a 2 hour slot, using one pitch.
Cricket fields	Cricket, baseball or softball	£50 per game or session	Based on a 2 hour slot, using one pitch.
Humanities Hall	Events such as choir practice, Zumba or meetings.	£45 per hour	When the hall has to be cleared of chairs there is a minimum booking of 2 hours or charge of £90
Languages Hall	Events such as choir practice, Zumba or meetings.	£45 per hour	When the hall has to be cleared of chairs there is a minimum booking of 2 hours or charge of £90

Classroom	Education, AGMs, meetings.	£25 per hour	
Multiple areas	All day events such as kids clubs, rugby camps and Fete's	£25 per hour	

Notes:

- All weekend activities will incur a surcharge of £40.
- The hire of outdoor sports pitches does not include post protectors, flags or the use of changing facilities.
- Invoices will be sent monthly and payment must be made within 7 calendar days of the date of the invoice. Failure to make a payment within the specified timescale will result in suspension of hire.

Cancellations:

- For regular users if 24 hours' notice is given of a cancellation there will be no cancellation fee. Where the notice given is less than 24 hours' notice 50% of the full Hire Fee will be charged.
- For one off events if a booking is cancelled within 7 days' notice of the activity there will be no cancellation fee. Where the notice given is less than 7 days' notice the school will seek to recover any associated expenditure.